



**TOKIO MARINE
NICHIDO**

Tokio Marine & Nichido Fire Insurance Co., Ltd.
ABN 80 000 438 291

Managing Agent in Australia:
Tokio Marine Management (Australasia) Pty. Ltd.
ABN 69 001 488 455

RAC Travel Insurance Claims, C/- TMNFA
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Tel. 1300 209 352

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Email: racclaims@tmnfatravelinsurance.com.au

TRAVEL AGENT FORM

Claimant Name/s & Travel Dates

Claim/Policy No

We have received a travel claim from your above client in regards to the cancellation/amendment of their trip booked through your agency.

To assist your client with their claim would you please provide the following information -

- Please list all bookings including flights, flight taxes, hotels, tour packages, cruises, car hire
- Provide details of all cancellations fees applied and refunds received
- Details of any credits offered by the airline/provider or any credits being held for future use
- Any other relevant information

Date of Booking/Deposit paid

Date advised of Cancellation

BOOKINGS	AMENDMENT COSTS	CANCELLATION COSTS		
		Original Amount Paid	Refund Received	Claimable Amount
Details of Booking	Additional cost			

If the trip has been amended/date changed and amendment costs have been incurred please advise what the outright cancellation costs would have been.

Please attach the applicable documentation – Customers itinerary, itemised invoice, itemised payments received, airline/provider booking conditions or confirmation of cancellation fee charged, confirmation of flight date changes or credits held by the airline/provider.

I certify that the above information provided on this form is true and correct.

Agency name & address

Consultant Name & Signature

Date

Contact Details
